AIR CORPORATE

DOCUMENTS OFFICIELS

PASSAGERS

Politique bagages et animaux

Politique d'Air Corporate relative aux bagages, animaux de compagnie, marchandises dangereuses et articles interdits (édition 1 – rév. 0 du 18 septembre 2026), publiée en format accessible. Le document est rédigé en anglais.

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MISE À JOUR

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This Policy set out the operational and safety rules applicable to the transportation of baggage, pets, dangerous goods, prohibited items, allowed items and passenger-carried special articles on flights operated by Air Corporate.

This Policy shall be read together with the applicable Flight Quotation – and related Annex, if any -, Charter Agreement, General Terms and Conditions of Carriage, including aircraft specific policies/notices and/or any special handling instructions issued by Air Corporate for the relevant flight.

The reference framework for this Policy includes ENAC requirements, airport security rules, IATA Dangerous Goods Regulations, ICAO Technical Instructions, applicable customs and border control rules, and Air Corporate operational procedures. In case of conflict, mandatory law, safety, security and operational limitations shall prevail.

This Policy may be updated from time to time. The version in force at the date of travel, as communicated by Air Corporate, shall apply.

Where the Flight Quotation, Charter Agreement or aircraft-specific baggage notice imposes more restrictive limitations for the relevant flight, those specific limitations shall prevail.

Article 1 – Passenger safety briefing and on-board instructions

Each passenger undertakes to pay particular attention to any video briefing, oral briefing and safety demonstration relating to the safety procedures and emergency actions applicable to the flight, to carefully read before departure the safety briefing card and any pictorial or written instructions available on board concerning the location and operation of safety and emergency equipment and emergency exits, and to comply at all times with the instructions issued by the crew.

Article 2 – Baggage allowance and loading acceptance

- The baggage allowance quoted for any flight is always subject to aircraft type, passenger count, routing, fuel requirement, weather, performance limitations, weight and balance assessment, hold volume and loadability.
- Unless otherwise agreed in writing for the specific flight or aircraft type, the standard baggage allowance is 20 kg total and maximum overall dimensions of 75 x 50 x 30 cm, per passenger. The number, type and dimensions of bags remain subject to the applicable aircraft limits communicated by Air Corporate.
- Oversized, special or unusually shaped items, including but not limited to skis, golf bags, musical instruments, sports equipment, tool cases, sample cases, strollers, wheelchairs and bulky hand-carry items, must be declared before booking confirmation and remain subject to Air Corporate final approval.
- Wheelchairs, mobility aids and assistive or medical devices required by a passenger with reduced mobility are carried free of charge and do not count towards the baggage allowance, provided they are declared at

least 48 hours before departure. Battery-powered devices remain subject to Article 9 of this Policy.

- Any baggage exceeding the agreed allowance, weight, size, number of pieces or declared quantity may be refused for carriage, offloaded, repositioned separately or accepted only if operationally feasible. Additional charges may apply.
- All baggage must be properly packed, clearly identifiable and suitable for safe loading, stowage and handling. Air Corporate may refuse baggage that is inadequately packed or that may damage the aircraft or other property.
- For certain aircraft types or load situations, cabin carriage of personal items may be restricted and all items may be required to be stowed in the baggage compartment or in another approved stowage location.

Article 3 – Valuable items

- Passengers should not include money, jewellery, precious metals, negotiable instruments, important business or legal documents, passports, fragile items, works of art, electronics of high value or irreplaceable personal items in baggage intended for loading.
- Air Corporate shall not be responsible for the loss, damage or delayed delivery of valuables or fragile items packed contrary to these Regulations or contrary to Air Corporate instructions.
- Where operationally possible and specifically agreed in advance, high-value or fragile items may be handled under a dedicated arrangement; such handling remains subject to aircraft type, security constraints and operational feasibility.

Article 4 – Transport of domestic animals

- Dogs, cats and other domestic animals may be accepted for carriage only upon prior communication by the Broker/Customer and Air Corporate prior written approval.
- The Passenger remains fully responsible for veterinary certificates, vaccination records, passports, microchip obligations, import/export permissions, quarantine rules and any other health or administrative formalities required by the country of departure, transit or destination.
- Ordinary pets are accepted up to a maximum weight of 8 kg, including the carrier. The carrier must be soft-sided or foldable, ventilated, secure and compatible with the applicable aircraft type.
- Pets exceeding 8 kg, or travelling without a carrier, may be accepted only following Air Corporate's prior assessment and written approval of a dedicated seat, harness or other restraint arrangement.
- Air Corporate may in any case require a dedicated seat, a specific restraint method or a dedicated loading procedure.
- The animal must not create an unacceptable hygiene, odour, behavioural or safety issue for the aircraft, crew or other passengers. Air Corporate may refuse carriage of any animal for safety, security or comfort reasons.

- Recognized assistance dogs are not subject to the 8 kg limit. Their weight, size and restraint arrangement must be declared in advance and remain subject to safety, cabin layout, available space and emergency evacuation requirements, as well as route and national law.
- Any extra cleaning, damage, delay, handling or operational cost caused by the transport of an animal shall be charged to the Broker/Customer.

Article 5 – Allowed items

Passengers are allowed to embark as checked baggage:

- A handbag or briefcase or a laptop computer.
- A camera or other photographic devices or CD players.
- Mobile phones or other usual small electrical/electronic equipment.
- An overcoat or raincoat.
- An umbrella.
- A pair of crutches or other walking aids.
- Books or reading materials.
- Carry-cot/stroller and milk/food for children, required during the trip.
- Essential liquid/solid medicines for personal medical-therapeutic and dietary use, required during the trip. All liquid medicines shall be accompanied by a medical prescription.
- Liquids within the limit allowed.

Article 6 – Prohibited items

Unless expressly authorised under Section 9 or under mandatory law, passengers are not allowed to carry, for carriage or keep in baggage, any of the following categories of items:

1. Guns, firearms, and other weapons, including:
    - firearms (guns, revolvers, carbines, rifles).
    - toy guns, replica firearms that could be mistaken for real weapons.
    - firearm parts, except for telescopic sights.
    - compressed air and CO2 guns (pistols, pellet guns, rifles, and ball bearing guns).
    - rocket launchers and starter pistols.
    - bows, crossbows, and arrows.
    - harpoon gun and spear guns.
    - slingshots and catapults.

NOTE 1: For exemptions see section 9 – transport of dangerous goods.

NOTE 2: Firearms and other weapons, including sporting and hunting weapons, are not accepted for carriage on Air Corporate flights. Sporting and hunting firearms may be accepted only in accordance with Article 9.3.

2. Stunning devices, including:
   - devices for shocking, such as stun guns, tasers and stun batons.
   - animal stunners and animal killers.
   - disabling and incapacitating chemicals, gases, and sprays, such as mace, pepper sprays, capsicum sprays, tear gas, acid sprays and animal repellent sprays.
3. Objects with a sharp point or sharp edge that may cause serious injury, including:
   - items designed for chopping, such as axes, hatchets, and cleavers.
   - ice axes and ice picks.
   - razor blades.
   - cutters
   - knives.
   - scissors.
   - martial arts equipment with a sharp point or sharp edge.
   - swords and sabres.
4. Workmen's tools that may cause serious injury, including:
   - crowbars.
   - drills and drill bits, including cordless portable power drills.
   - tools with a blade or a shaft of more than 6 cm capable of use as a weapon, such as screwdrivers and chisels.
   - saws, including cordless portable power saws.
   - blowtorches.
   - bolt guns and nail guns.
5. Blunt instruments that may cause serious injury when used to hit, including:
   - baseball and softball bats.
   - clubs and batons, such as billy clubs, blackjacks, and night sticks.
   - martial arts equipment.
6. Explosives and incendiary substances and devices capable, or appearing capable, of being used to cause serious injury or to pose a threat to the safety of aircraft, including:
   - ammunition.
   - detonators and primers.
   - detonators and fuses.
   - replica or imitation explosive devices.
   - mines, grenades, and other explosive military stores.
   - fireworks and other pyrotechnics.

- smoke-generating canisters and smoke-generating cartridges.
- dynamite, gunpowder, and plastic explosives.

7. Spray cans for self-defence purposes.
8. Fuel system parts of vehicles which had contained fuel.
9. Alarm devices.
10. Gases, including propane and butane. NOTE: For exemptions see section 9 – transport of dangerous goods.
11. Flammable liquids, including fuel and methanol.
12. Refrigerating and irritating liquids.
13. Radioactive material, including medical or commercial isotopes.
14. Flammable solids and reactive substances, including magnesium, ignition devices, fireworks and rockets.
15. Corrosive items, including mercury and vehicle batteries.
16. Flammable items (liquid and solid) including ethanol above 70°.
17. Magnetising items.
18. Oxidising items and peroxides, including bleach and vehicle body repairing kits.
19. Toxic or infectious substances, including rat poison and infected blood.
20. Battery-equipped underwater flashlights.
21. LAGs (Liquids, Aerosols, Gels) in the cabin – see article 7
    - water and other drinks, soups, and syrups.
    - creams, lotions, and oils.
    - perfumes.
    - spray bottles.
    - Gels (including hairgel and shower gel).
    - shaving foams and other vacuum foams and deodorants.
    - Paste products (including toothpaste).
    - liquid and solid mixtures.
    - mascaras.
    - any other item of similar consistency.

Unless that such liquids are stored in singular containers no larger than 100 ml or equivalent (ex. 100 g), to be carried into closed resealable transparent plastic bags with a capacity not exceeding 1 litre (or approximately 18 x 20 cm in size) and to be inspected separately from the hand baggage.

A resealable transparent plastic bag shall be intended as a container allowing to easily identify its content, without opening it. It shall be provided with a zip or a press-stud closure of other entirely resealing system.

NOTE: See section 7 – Transportation of LAGs

Article 7 – LAG transport (liquids, aerosols, gels)

To facilitate control procedures, it is compulsory to show security personnel all LAGs carried in their baggage for inspection. Under exceptional circumstances, security personnel could open bottles or containers for further inspection.

LAGs (Liquids, Aerosols, Gels) include:

- Water and other drinks, soups, and syrups.
- Creams, lotions, and oils.
- Perfumes.
- Spray bottles.
- Gels (including hair and shower gels).
- Shaving foams and other vacuum foams and deodorants.
- Paste products (including toothpaste).
- Liquid and solid mixtures.
- Mascaras.
- Medicines to be used during flights and baby foods (up to 10 years).
- Any other item of similar consistency.

PREPARING LIQUIDS FOR SECURITY INSPECTION

In case of any doubts, before leaving please contact the ground agent or Air Corporate for further information.

The above-mentioned regulations are applied to all liquids, aerosols, gels, paste products, lotions, foams, creams, jams, liquid/solid mixtures, and any other products with similar consistency.

Article 8 – Portable electronic devices (PED)

All portable electronic devices must be in good condition, appropriately packaged and protected against accidental activation or damage.

8.1 FREQUENTLY ASKED QUESTION GUIDE

The frequently asked question guide on portable electronic devices is provided as a graphic in the PDF version of this Policy.

Article 9 – Dangerous goods carried by passengers

Dangerous goods, prohibited items and restricted articles shall be managed in accordance with the latest applicable IATA/ICAO framework as adopted by Air Corporate.

For further instructions are provided by Air Corporate concerning transport of dangerous hazardous goods.

9.1 FORBIDDEN ITEMS

1. Attaché Cases, Cash Boxes/Bags
   - Incorporating dangerous goods, such as lithium batteries and/or pyrotechnic material.
2. Disabling devices.
   - Disabling devices such as mace, pepper spray, etc. containing an irritant or incapacitating substance are forbidden on the person, in checked and carry-on baggage
3. Liquid Oxygen Devices.
   - Personal medical oxygen devices that utilize liquid oxygen are forbidden on the person, in checked and carry-on baggage
4. Electroshock Weapons
   - Electroshock weapons (e.g. Tasers) containing dangerous goods such us explosives, compressed gases, lithium batteries, etc. are forbidden in carry-on baggage or checked baggage or on the person.
5. Lithium Battery-Powered Lighters
   - Battery-powered lighters powered by a lithium ion or litium matel battery (e.g. laser plasma lighters, flux lighters, arc lighters and double arc lighters) without a safety cap or means of protection against unintentional activation.

9.2 SPECIFIC ITEMS ALLOWED

1. permitted if the pilot in command is informed of the stowage position,
2. subject to handler's authorisation at check-in and allowed as hand baggage,
3. subject to handler's authorisation at check-in and allowed as check-in baggage,
4. upon prior communication to air corporate and related approval

Dangerous goods may only be carried as hand baggage or checked baggage as specified in the table below. Dangerous goods permitted in hand baggage are also permitted 'on your person', unless otherwise specified.

TABLE 9.2 – DANGEROUS GOODS PERMITTED UNDER SPECIFIC CONDITIONS

ITEM	PILOT-IN-COMMAND MUST BE INFORMED OF THE LOCATION	PERMITTED IN OR AS CARRY-ON BAGGAGE	PERMITTED IN OR AS CHECKED BAGGAGE	APPROVAL OF THE OPERATOR IS REQUIRED

ITEM	PILOT-IN-COMMAND MUST BE INFORMED OF THE LOCATION	PERMITTED IN OR AS CARRY-ON BAGGAGE	PERMITTED IN OR AS CHECKED BAGGAGE	APPROVAL OF THE OPERATOR IS REQUIRED
Alcoholic beverages, when in retail packagings, containing more than 24% but not more than 70% alcohol by volume, in receptacles not exceeding 5 L, with a total net quantity per person of 5 L. Note: alcoholic beverages containing 24% or less alcohol by volume are not subject to any restrictions.	No	Yes	Yes	No
Ammunition, securely packaged (in Div. 1.4S, UN 0012 or UN 0014 only), in quantities not exceeding 5 kg gross weight per person for that person's own use. Allowances for more than one person must not be combined into one or more packages.	Yes	Yes	No	No
Avalanche rescue backpack, one (1) per person, containing cartridges of compressed gas in Div. 2.2. May also be equipped with a pyrotechnic trigger mechanism containing no more than 200 mg net of Div. 1.4S. The backpack must be packed in such a manner that it cannot be accidentally activated. The airbags within the backpacks must be fitted with pressure relief valves.	Yes	Yes	Yes	No
Baggage with installed lithium batteries non-removable batteries exceeding 0.3 g lithium metal or 2.7 Wh.	Forbidden			
Baggage with installed lithium batteries: non-removable batteries must contain no more than 0.3 g lithium metal or, for lithium ion, must not exceed 2.7 Wh; removable batteries must be removed if baggage is to be checked in. Removed batteries must be carried in the cabin.	No	Yes	Yes	No
Batteries, spare/loose, including lithium batteries, non-spillable batteries, nickel-metal hybride batteries and dry batteries (see 2.3.5.8) for portable electronic devices must be carried in carry-on baggage only. Articles which have the primary purpose as a power source, e.g. power banks are considered as spare batteries. These batteries must be individually protected to prevent short circuits. Lithium metal batteries: the lithium metal content must not exceed 2 g (see 2.3.5.8.4). Lithium ion batteries: the Watt-hour rating must not exceed 100 Wh (see 2.3.5.8.4). Each person is limited to a maximum of 1 spare battery. Non-spillable batteries: must be 12 V or less and 100 Wh or less. Each person is limited to a maximum of 2 spare batteries (see 2.3.5.8.5).	No	Only on one's person		No
Camping stoves and fuel containers that have contained a flammable liquid fuel, with empty fuel tank and/or fuel container (see 2.3.2.5 for details).	Yes	Yes	No	No
Chemical Agent Monitoring Equipment, when carried by staff members of the Organization for the Prohibition of Chemical Weapons on official travel (see 2.3.4.4).	Yes	Yes	Yes	No

ITEM	PILOT-IN-COMMAND MUST BE INFORMED OF THE LOCATION	PERMITTED IN OR AS CARRY-ON BAGGAGE	PERMITTED IN OR AS CHECKED BAGGAGE	APPROVAL OF THE OPERATOR IS REQUIRED
Disabling devices such as mace, pepper spray, etc. containing an irritant or incapacitating substance are forbidden on the person, in checked and carry-on baggage.	Forbidden			
Dry ice (carbon dioxide, solid), in quantities not exceeding 2.5 kg per person when used to pack perishables not subject to these Regulations in checked or carry-on baggage, provided the baggage (package) permits the release of carbon dioxide gas. Checked baggage must be marked “dry ice” or “carbon dioxide, solid” and with the net weight of dry ice or an indication that there is 2.5 kg or less dry ice.	Yes	Yes	Yes	No
e-cigarettes (including e-cigars, e-pipes, other personal vaporizers) containing batteries must be individually protected to prevent accidental activation (see 2.3.5.8.2).	No	Only on one’s person		No
Electro shock weapons (e.g. Tasers) containing dangerous goods such as explosives, compressed gases, lithium batteries, etc. are forbidden in carry-on baggage or checked baggage or on the person.	Forbidden			
Fuel cells containing fuel, powering portable electronic devices (e.g. cameras, cellular phones, laptop computers and camcorders), see 2.3.5.9 for details.	No	No	Yes	No
Fuel cell cartridges, spare for portable electronic devices, see 2.3.5.9 for details.	No	Yes	Yes	No
Gas cartridges, small, non-flammable containing carbon dioxide or other suitable gas in Division 2.2. Up to two (2) small cartridges fitted into a self-inflating safety device, intended to be won by a person, such as a life jacket or vest. Not more than two (2) devices per passenger and up to two (2) spare small cartridges per device, not more than four (4) cartridges up to 50 mL water capacity for other devices (see 2.3.4.2).	Yes	Yes	Yes	No
Gas cylinders, non-flammable, non-toxic worn for the operation of mechanical limbs. Also, spare cylinders of a similar size if required to ensure an adequate supply for the duration of the journey.	No	Yes	Yes	No
Hair styling equipment containing a hydrocarbon gas cartridge, up to one (1) per passenger or crew-member, provided that the safety cover is securely fitted over the heating element. This hair styling equipment must not be used on board the aircraft. Spare gas cartridges for such hair styling equipment are not permitted in checked or carry-on baggage.	No	Yes	Yes	No

ITEM	PILOT-IN-COMMAND MUST BE INFORMED OF THE LOCATION	PERMITTED IN OR AS CARRY-ON BAGGAGE	PERMITTED IN OR AS CHECKED BAGGAGE	APPROVAL OF THE OPERATOR IS REQUIRED
Insulated packagings containing refrigerated liquid nitrogen (dry shipper), fully absorbed in a porous material containing only non-dangerous goods.	No	Yes	Yes	No
Internal combustion or fuel cell engines, must meet A70 (see 2.3.5.12 for details).	No	Yes	No	No
Lithium Batteries: Portable electronic devices (PED) containing lithium metal or lithium ion cells or batteries, including medical devices such as portable oxygen concentrators (POC) and consumer electronics such as cameras, mobile phones, laptops and tablets (see 2.3.5.8). For lithium metal batteries the lithium metal content must not exceed 2 g and for lithium ion batteries the Watt-hour rating must not exceed 100 Wh. Devices in checked baggage must be completely switched off and must be protected from damage. Each person is limited to a maximum of 6 PED.	No	Yes	Yes	No
Lithium batteries, spare/loose, including power banks: see Batteries, spare/loose.	See “Batteries, spare/loose”			
Lithium battery-powered electronic devices. Lithium ion batteries for portable (including medical) electronic devices, a Wh rating exceeding 100 Wh but not exceeding 160 Wh. For portable medical electronic devices only, lithium metal batteries with a lithium metal content exceeding 2 g but not exceeding 8 g. Devices in checked baggage must be completely switched off and must be protected from damage.	Yes	Yes	Yes	No
Lithium batteries, spare/loose with a Watt-hour rating exceeding 100 Wh but not exceeding 160 Wh for consumer electronic devices and PMED or with a lithium metal content exceeding 2 g but not exceeding 8 g for PMED only. Maximum of two spare battery in carry-on baggage only. This batteries must be individually protected to prevent short circuits.	Yes	No	No	No
Matches, safety (one small packet) or a small cigarette lighter that does not contain unabsorbed liquid fuel, other than liquefied gas, intended for use by an individual when carried on the person. Lighter fuel and lighter refills are not permitted on one’s person or in checked or carry-on baggage. Note: “Strike anywhere” matches, “Blue flame” or “Cigar” lighters or lighters powered by a lithium battery without a safety cap or means of protection against unintentional activation are forbidden (see 2.3.5.8.4(e)).	No	Only on one’s person		No
Mobility Aids: Battery-powered wheelchairs or other similar mobility devices with non-spillable wet batteries, nickel-metal hydride batteries or dry batteries (see 2.3.2.2).	Yes	Yes	No	Yes

ITEM	PILOT-IN-COMMAND MUST BE INFORMED OF THE LOCATION	PERMITTED IN OR AS CARRY-ON BAGGAGE	PERMITTED IN OR AS CHECKED BAGGAGE	APPROVAL OF THE OPERATOR IS REQUIRED
Mobility Aids: Battery-powered wheelchairs or other similar mobility devices with spillable batteries or with lithium-ion batteries (see 2.3.2.3 and 2.3.2.4 for details).	Yes	Yes	No	Yes
Mobility Aids: Battery-powered wheelchairs or other similar mobility devices with lithium ion batteries where the design of the mobility aid does not provide adequate protection for the battery(ies) (see 2.3.2.4.3 for details).	Yes	No	Yes	Yes
Non-radioactive medicinal or toiletry articles (including aerosols) such as hair sprays, perfumes, colognes and medicines containing alcohol; and Non-flammable, non-toxic (Division 2.2) aerosols, with no subsidiary hazard, for sporting or home use (see 2.3.5.1). The total net quantity of non-radioactive medicinal or toiletry articles and non-flammable, non-toxic (Division 2.2) aerosols must not exceed 2 kg or 2 L and the net quantity of each single article must not exceed 0.5 kg or 0.5 L. Release valves on aerosols must be protected by a cap or other suitable means to prevent inadvertent release of the contents.	No	Yes	Yes	No
Oxygen or air, gaseous, cylinders required for medical use. The cylinder must not exceed 5 kg gross weight. Note: Liquid oxygen systems are forbidden for transport.	Yes	Yes	Yes	Yes
Permeation devices, must meet A41 (see 2.3.5.13 for details).	No	Yes	No	No
Radioisotopic cardiac pacemakers or other devices, including those powered by lithium batteries, implanted into a person or fitted externally.	No	Only on one's person		No
Security-type equipment (see 2.3.2.6 for details).	Yes	Yes	No	No
Security-type attaché cases, cash boxes, cash bags, etc. incorporating dangerous goods, such as lithium batteries and/or pyrotechnic material, except as provided in 2.3.2.6 are totally forbidden. See entry in 4.2 – List of Dangerous Goods.	Forbidden			
Specimens, non-infectious packed with small quantities of flammable liquid, must meet A180 (see 2.3.5.11 for details).	No	Yes	Yes	No
Thermometer, medical or clinical, which contains mercury, one (1) per person for personal use, when in its protective case.	No	Yes	No	No
Thermometer or barometer, mercury filled carried by a representative of a government weather bureau or similar official agency (see 2.3.3.1 for details).	Yes	No	Yes	Yes

9.3 SPORTING AND HUNTING FIREARMS

Sporting and hunting firearms may be accepted for carriage only upon declaration at least 72 hours before departure and Air Corporate's prior written approval, provided that:

- the passenger holds all licences, permits and authorisations required by the countries of departure, transit and destination;
- the firearm is unloaded, secured in a locked hard case and stowed in the baggage compartment, out of reach of passengers during the flight;
- ammunition is packed separately in accordance with the table in Article 9.2 (maximum 5 kg gross per person);
- the firearm is declared to the handling agent and security at the departure airport, and the pilot-in-command is informed.

Air Corporate may refuse carriage where airport, customs or national rules do not permit it, or where the aircraft does not allow the firearm to be stowed out of reach of passengers.

Article 10 – Final provisions

Air Corporate may refuse carriage of any baggage, animal or item that is unsafe, non-compliant, undeclared, incorrectly packed, prohibited by law, or operationally incompatible with the relevant aircraft or route.

Broker and/or Customer must communicate any special item, restricted article, medical device, battery powered equipment, weapon, ammunition, animal or unusual baggage through the official Air Corporate communication channel before travel.

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